

# COUNCILLORS' INFORMATION BULLETIN

Wednesday, 7 October 2020

**Bulletin No: IB/1048**

INFORMATION ITEM	Pages
<p>1 <b>Delegated Planning Decisions</b></p> <p>Delegated planning decisions for the week beginning 28 September 2020 are attached. Contact for enquiries: Jean McPherson, Group Manager: Development Management on <a href="mailto:jean.mcpherson@ Crawley.gov.uk">jean.mcpherson@ Crawley.gov.uk</a>.</p>	5 - 6
<p>2 <b>Temporary Traffic Regulation Orders</b></p> <p>The following documents are attached in relation to Temporary Traffic Regulation Orders:</p> <ul style="list-style-type: none"> <li>• List of Temporary Traffic Regulation Orders.</li> <li>• London to Brighton Veteran Car Race (Appendix A).</li> <li>• Southgate Road, Southgate (Appendix B).</li> <li>• London Road, Northgate/Langley Green (Appendix C).</li> <li>• Beehive Ring Road, Northgate (cancellation) (Appendix D).</li> </ul>	7 - 18
<p>3 <b>Planned Carriageway Resurfacing</b></p> <p>Information relating to planned carriageway resurfacing is attached.</p>	19 - 20
<p>4 <b>Action Taken Under Delegated Powers: Rear of 9/11 Home Close, Pound Hill - Naming 3 Dwellings</b></p> <p>On 30 September 2020 Councillor Jhans, Cabinet Member for Environmental Services and Sustainability, approved the naming of the 3 dwellings to the rear of 9/11 Home Close, Pound Hill as set out in report <a href="#">PES/369</a> which was published on 22 September 2020 in Councillors' Information Bulletin IB/1046.</p>	



## Amended Virtual Committee Procedure Rules

The Democratic Services Manager (in light of the vacancy of Head of Legal, Democracy and HR) has taken a decision to approve amendments to the Virtual Licensing Sub-Committee. These amendments:

- Allow non-Committee members to join the Committee feed (paragraph 2.6)
- Include provisions for Block Voting at meetings of the Full Council (paragraph 10.4).
- Provide amended procedures to allow a meeting to continue without the need for an adjournment. This change has been put in place to reflect the upgraded capabilities of MS Teams Live (paragraph 11).
- Provide clarification that all recordings will be retained for 6 months (paragraph 12).

In line with the Virtual Committee Procedure Rules, this decision was taken in consultation with the Chair and Vice Chair of the Governance Committee, the Leader of the Council (as Chair of the Cabinet and Cabinet Member with portfolio holder responsibility for Democratic Services) and the Leader of the Opposition.

A copy of the revised Virtual Committee Procedure Rules is attached. These revised Rules will take immediate effect and the revised Procedure Rules will be added to the Constitution when it is next published.

## Constitution Update: Interim Arrangements for the post of Head of Legal, Democracy and HR

The Constitution has been amended to reflect the current arrangements put in place in light of the vacancy in the position of Head of Legal, Democracy and HR.

Several sections have been amended to specifically reflect the interim arrangements. In particular the Officer Responsibilities and Decision-Making section has been updated to mirror interim responsibilities and Councillors' attention is drawn to these interim delegations:

Post	Designation
Democratic Services Manager	Monitoring Officer (Interim)
Legal Services Manager	Council's Solicitor
Head of Legal and Democratic Services, Monitoring Officer at Horsham DC	Data Protection Officer
Head of Community Services	Senior Responsible Officer for RIPA and Surveillance Matters

The Introduction to the Constitution states that whilst a vacancy remains for the position of Head of Legal, Democracy and HR, any references to this post are to be replaced by the Chief Executive (or Monitoring Officer or

Council's Solicitor) as necessary.

The [updated Constitution](#) is available on the Council's website.

7 **Budget Consultation**

29 - 30

Information is attached for Councillors only.

8 **Tilgate Park Play Area Refurbishment**

Work has started on the new children's play area at Tilgate Park.

The removal of the current equipment began last week, this is being followed by the preparation of the area for new play equipment to be installed over the winter.

A security fence around the play area has been installed and notices informing the public of the works are displayed on site.

The new play area will open in spring 2021.

9 **Press Releases**

Press releases are available at [www.crawley.gov.uk/news](http://www.crawley.gov.uk/news)